



Special Assistance Category (SAC) undertaking

Form
1009

About providing an undertaking under the Special Assistance Category

You will need this form as well as

- ♦ form 917, *Application for migration to Australia under the Special Assistance Category*
- ♦ the information form applicable to the Special Assistance Category for which you are providing an undertaking.

Step 1

You are to complete this form, including the acknowledgment card, and (if you are an individual) attach a certified copy of your

- ♦ birth certificate/certificate of Australian citizenship, **or**
- ♦ evidence of your permanent residence in Australia, **or**
- ♦ certificate of New Zealand citizenship together with evidence of your residence in Australia.

NOTE: Copies of documents will need to be certified as true copies of the original by a Justice of the Peace, Commissioner for Declarations or a person authorised to witness Statutory Declarations.

Step 2

Send this form, form 917, the information form and the certified copies of your documents to the person you are undertaking to provide support to.

Step 3

After the person you have undertaken to support receives the papers, they fill out form 917 and obtain all the documentation which is asked for in that form. They then deliver all the papers to the nearest Australian mission overseas. This can be done either in person or by mail.

Step 4

The mission overseas will send you the acknowledgment advice and begin processing the application. Receipt of the acknowledgment card attached to this form is your evidence that the mission has received an application from the person you have undertaken to provide support to.

Processing applications can take several months. If you want information regarding the person you are undertaking to support, you should contact that person directly. **Please do not approach the regional office of the Department of Immigration and Multicultural Affairs (DIMA) or the mission overseas.**

NOTE: For information on the making and processing of visa applications, see the information form 1025i *Visa applications*.

Please read the enclosed information form before filling in this undertaking.

How to fill in this form

- ♦ Print clearly with a black pen.
- ♦ Answer all questions truthfully and completely.
- ♦ Tick where required.
- ♦ Where there is insufficient space for your answer please continue on a separate sheet of paper.
- ♦ Complete every section (unless it would be inappropriate to do so).

About the information you give in this form

The Department of Immigration and Multicultural Affairs (DIMA) is authorised to collect information provided on this form under the *Migration Act 1958*. The information provided will be used to assess both the applicant's eligibility for a Special Assistance visa and your eligibility to provide an undertaking that is acceptable to the Minister for Immigration and Multicultural Affairs. The information will also be used for other purposes relating to the administration of the Migration Act, for example, to assist migrants with settling in Australia or for ensuring compliance with visa conditions.

The information form 993i *Safeguarding your personal information*, available from DIMA offices, gives details of the agencies to which your information might be disclosed.

Name of the Special Assistance program under which the person who you are undertaking to support is applying

NOTE: Your undertaking will be used to help assess the eligibility of applicants for one Special Assistance program only.

About the person you are undertaking to support

1 Full name

Surname

Given names

2 Current residential address

 Postcode

3 Details of dependant family members who would accompany the person for whom you are providing an undertaking

Surname

Given names

Relationship to person named Question 1

Surname

Given names

Relationship to person named Question 1

Surname

Given names

Relationship to person named Question 1

Surname

Given names

Relationship to person named Question 1

NOTE: If a child is born to an applicant after this undertaking is lodged, but before the application is decided, that child will be taken to be included in the undertaking.

4 The visa applications for the people named in questions 1-3 will be processed through the Australian mission overseas in: (name of overseas post, if known)

About you

If you are an individual or part of a family providing an undertaking please fill out this section.

If you are representing an organisation go straight to question 11

5 Surname

6 Given names

7 Residential address

 Postcode

8 Postal address (if different to residential address)

 Postcode

9 Telephone numbers

Home ()

Work ()

10 What is your relationship with the person you are undertaking to support?

Questions 11 to 16 should only be completed if you are representing an organisation

11 Organisation's full title

12 Name of person authorised to sign this form

13 Position held in the organisation by the person authorised to sign this form

14 Address of organisation

 Postcode

15 Telephone number

()

16 Describe the organisation's link with the applicant

Certification

WARNING: The provision of false or misleading information on or with this form may cause applicants to either have their visa application refused or their permanent visa cancelled after arrival in Australia.

Please complete details on the Acknowledgment Advice overleaf. 

17 I (name of individual/organisation representative)

understand that a written undertaking of support is necessary for persons applying for resettlement in Australia under the Special Assistance category. Therefore, for a minimum of six months from the date of arrival in Australia of (name of person the undertaking will cover)

and his/her family members, I/the (name of individual/organisation)

declare that I/we will provide assistance with regard to:

- a) food, clothing, accommodation and household goods;
- b) personal support;
- c) access to community and public service, including health services;
- d) obtaining employment;
- e) language interpretation and securing English language instruction;
- f) helping them to become involved in both the wider Australian community and their own ethnic community and encouraging them to become self-reliant as quickly as possible.

It is proposed that (name of person the undertaking will cover)

and his/her accompanying family members will be accommodated at (address)

 Postcode

by (name of individual/organisation providing the accommodation. Please also indicate the relationship with the applicant/s.)

I/the (name of individual/organisation)

understand that the Commonwealth will not provide on-arrival accommodation for people granted a visa in this class. However, it is also understood that while there is no entitlement to such accommodation by the successful applicants, in exceptional cases of hardship, the Government may make available subsidised Commonwealth accommodation in a limited number of locations. Where this occurs, I/the (name of individual/organisation)

undertake(s) to meet the costs of such provisions.

Signature of individual providing the undertaking or organisation representative

Date

(DAY/MONTH/YEAR)

Name in print

Acknowledgment Advice

Australian
stamp

To the proposer:

- ♦ put your name and address in the space provided to the right;
- ♦ place an Australian stamp (local mail) in the top right-hand corner;
- ♦ send this form, together with all other forms, directly to the applicant.

 Postcode

The Australian mission overseas will return this slip to you when an application has been lodged.

Applicant's name

FOLD HERE

An application for migration to Australia under the Special Assistance Category was received at

on

Action will now be taken to assess whether the applicant is eligible and to arrange any necessary processing.

Given the volume of applications being considered, it will be up to months from the date shown above before any further advice is likely to be sent.

Please do not contact the mission overseas to enquire about

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